



**CONEJO VALLEY UNIFIED SCHOOL DISTRICT
Conejo Valley High School (CVUSD Board Room)
1402 E. Janss Road, Thousand Oaks, CA 91362**

**BOARD OF EDUCATION REGULAR BOARD MEETING
Wednesday, October 18, 2023**

MINUTES

1. CLOSED SESSION

A. Comments – Public

President Gill announced that there were no public comment requests submitted, and the Board convened into Closed Session at 5:30 p.m. where the following items were discussed:

B. Conference with Legal Counsel, Existing Litigation, Pursuant to Government Code §54956.9(d)(1), Case OAH 2023061013

C. Labor Negotiations, Pursuant to Government Code §54957.6. The agency negotiator is Shauna Ashmore, Assistant Superintendent, Human Resources. Employee Organization: Unified Association of Conejo Teachers (UACT)

Closed Session ended at 6:00 p.m.

2. OPEN SESSION

A. Call the Meeting to Order

Call to Order: President Gill called the meeting to order at 6:04 p.m.

Board Members present: Board President Lauren Gill, Board Vice President Cindy Goldberg, Board Clerk Lisa Powell, Board Trustees Karen Sylvester and Bill Gorback, and Student Board Trustee Naima Kahl.

Administration present: Dr. Mark McLaughlin, Superintendent; Dr. Victor Hayek, Deputy Superintendent, Business Services; Shauna Ashmore, Assistant Superintendent, Human Resources; Kenneth Loo, Assistant Superintendent, Instructional Services; and Dr. Shanna M. Egans, Assistant Superintendent, Student Services.

B. Pledge of Allegiance

C. Announcements from Closed Session and Open Session Procedures

President Gill announced that the following items were discussed in Closed Session:

B. Conference with Legal Counsel, Existing Litigation, Pursuant to Government Code §54956.9(d)(1), Case OAH 2023061013

Trustee Goldberg made the motion to approve the Settlement Agreement for Case OAH 2023061013, seconded by Trustee Gorback. **Motion carried: 5-0.**

C. Labor Negotiations, Pursuant to Government Code §54957.6. The agency negotiator is Shauna Ashmore, Assistant Superintendent, Human Resources. Employee Organization: Unified Association of Conejo Teachers (UACT)

No Board action was taken on this agenda item.

D. Approval of the Agenda

Trustee Gorback made the motion to approve the agenda as submitted, seconded by Trustee Sylvester. **Motion carried: 5-0, with a preferential “yes” vote from Trustee Kahl.**

E. Student Recognition – High School National Merit Scholarship Program Semifinalists

Board members and District administration recognized students from Century Academy, Newbury Park High School, Thousand Oaks High School, and Westlake High School for their designation as National Merit Scholarship Program Semifinalists.

F. Comments – Public

President Gill announced that there were three (3) public comment requests submitted, and each speaker received three (3) minutes to speak.

G. Comments - Board of Education

Board members provided comments.

H. Comments – Superintendent

Dr. McLaughlin provided comments.

3. ACTION ITEMS – GENERAL

A. Student Services – Adoption of Resolution #23/24-11 in Support of Native American Heritage Month

Trustee Powell made the motion to approve, seconded by Trustee Goldberg. President Gill announced that there was one (1) public comment request submitted, and that speaker received three (3) minutes to speak. **Motion carried: 5-0, with a preferential “yes” vote from Trustee Kahl.**

B. Instructional Services – Approval of Resolution #23/24-12 – Red Ribbon Week Proclamation

Trustee Sylvester made the motion to approve, seconded by Trustee Gorback. There was no Board discussion on this agenda item. **Motion carried: 5-0, with a preferential “yes” vote from Trustee Kahl.**

C. Human Resources – Approval of Resolution #23/24-13 – “National School Psychology Week” – November 6-10, 2023

Trustee Goldberg made the motion to approve, seconded by Trustee Gorback. There was no Board discussion on this agenda item. **Motion carried: 5-0, with a preferential “yes” vote from Trustee Kahl.**

D. Instructional Services – Approval of Amendments to Administrative Regulation 5116.1 – Intradistrict Open Enrollment

Trustee Powell made the motion to approve, seconded by Trustee Sylvester. There was no Board discussion on this agenda item. **Motion carried: 5-0, with a preferential “yes” vote from Trustee Kahl.**

E. Business Services – Approval of Amendment to Shelter Agreement for Disaster Relief Activities

Trustee Powell made the motion to approve, seconded by Trustee Goldberg. There was no Board discussion on this agenda item. **Motion carried: 5-0, with a preferential “yes” vote from Trustee Kahl.**

4. ACTION ITEMS – CONSENT

Trustee Gorback made the motion to approve the Consent Agenda as submitted, seconded by Trustee Goldberg. There was no Board discussion on this agenda item. **Motion carried: 5-0, with a preferential “yes” vote from Trustee Kahl.**

CONSENT AGENDA ITEMS:

- A. Board of Education - Approval of Minutes**
- B. Human Resources - Personnel Assignment Orders**
- C. Human Resources - Approval of Renewal Contract with Frontline Education**
- D. Instructional Services - Approval of Contracts Under \$5,000**
- E. Instructional Services - Approval of Contract Amendment - Graphix – WHS**
- F. Instructional Services - Approval of New Contract - Malibu Mountain Events, Inc. – NPHS**
- G. Instructional Services - Approval of Renewal Contract - Mindful Strategies, Inc.**
- H. Instructional Services - Approval of Renewal Contract - Camp Ramah in California, Inc., Outdoor School 2023-2024 for 6th Grade Students**
- I. Instructional Services - Approval of Renewal Contract - Fulcrum Learning Systems, Inc.**

J. Instructional Services - Approval of Renewal Contract with Island Packers - EARTHs Magnet School

K. Instructional Services - Approval of Watercraft Field Trip - EARTHs Magnet School

L. Instructional Services - Approval of Contract Amendment with STAR Education, Inc.

M. Instructional Services - Approval of Renewal Contract for Ventura County Arts Council - Ladera STARS Academy

N. Instructional Services - Approval of Amendments to Board Policy 6170.1 - Transitional Kindergarten

O. Student Services - Approval of the New MOU between Aspiranet and Conejo Valley Unified School District for Special Education Mental Health Services

P. Student Services - Approval of New Middle School Wellness Centers MOU between Ventura County Office of Education (VCOE) and Conejo Valley Unified School District (CVUSD)

Q. Student Services - Approval of Amendment No. 1 of the Renewal Contract with Imagine Learning, Inc.

R. Student Services - Approval of Amendment No.2 to the Amended Contract with HopSkipDrive, Inc.

S. Student Services - Approval of New Contract - International Institute for Restorative Practices

T. Student Services - Approval of Renewal Contract - Phyllis Fagell, LCPC

U. Business Services - Approval of New Administrative Regulation 3515.1 - Use of Surveillance Cameras

V. Business Services - Ratification of Warrants - September 2023

W. Business Services - Acceptance of Donations/Gifts

X. Business Services - Approval of Transfer of Funds - September 2023

Y. Business Services - Approval of Quarterly Report on Williams Uniform Complaints

Z. Business Services - Ratification of Purchase Order Report (POs under \$5,000)

AA. Business Services - Approval of Purchase Order Report (POs exceeding \$5,000)

BB. Business Services - Disposal of Surplus and Obsolete Equipment

5. INFORMATION/DISCUSSION ITEMS – GENERAL

A. Student Services – Presentation: Secondary Wellness Centers – 2022-23 School Year Data Review

Dr. Heather Chamberlin-Scholle reviewed data from the secondary wellness centers for the 2022-2023 school year, which included CVUSD’s mental health continuum of services, wellness services, data, topics/goals of individual therapy, and group topics for the middle and high school levels, reasons given for walk-in services and requested appointments, data on the Generalized Anxiety Disorder (GAD-7) and PHQ-9 Depression screeners, high school student feedback, Mental Health and Wellness Services goal updates, and current challenges. Dr. Chamberlin answered questions from Board members regarding a clarification on the data related to the GAD-7 and PHQ-9 screeners, how we are measuring middle and high school student awareness of wellness centers and services, challenges of unduplicated student data analysis, wish list for each grade span, high school survey feedback on classroom visits, coordination of counselors and wellness center staff, presentations at faculty meetings, and

future assessments of demographic information on students utilizing the services and resources.

B. Instructional Services – Presentation: Artificial Intelligence in Schools – Utilizing Tools and Detection

Dr. Jayna Suter presented information on the use of Artificial Intelligence (AI) in schools, which included an introduction to AI in education, key features and AI forms used, AI-powered learning tools, AI use for student engagement, detection and safety tools, privacy and legal considerations, current examples of how students use AI, and best practices moving forward. Dr. Suter responded to questions from Board members regarding teacher and staff adaptation, and privacy and legal considerations in place for current AI programs used by the district.

C. Instructional Services – Student Rates for CVUSD 6th Grade Outdoor Education Program

Mr. Loo background on the renewal contract for Camp Ramah, previous fee increase, and anticipated rising program costs for the 2024-2025 school year. Mr. Loo responded to questions from Board members regarding student participation rates after the previous fee increase, whether current student fees cover program cost, and the possibility of a multi-tiered fee system.

D. Board of Education – Approval of Amendments to Board Bylaw 9321 – Closed Session and Adoption of New Exhibits 9321E(1) and E(2)

Dr. McLaughlin provided background on the language adjustments specified by Gamut for the Board Bylaw related to specific closed session requirements and exclusion of student information on closed session agenda items, and the adoption of two exhibits, not previously adopted by CVUSD, related to reporting out information from closed session and specific closed session agenda topic descriptions. There was no Board discussion on this agenda item.

E. Human Resources – Approval of Amendments to Board Policy and Administrative Regulation 4030 – Nondiscrimination in Employment

Mrs. Ashmore provided background on the language adjustments specified by Gamut related to safeguards for employees disclosing information about harassment, discrimination, and other unlawful acts in the workplace, measures to prevent discrimination, the complaint procedure for reporting harassment or discrimination, the prohibition on inquiries regarding immigration status, and the requirement to periodically review recruitment and hiring processes. Mrs. Ashmore responded to a Board member’s question related to whether the language adjustments require the district to implement alternative marketing or hiring strategies.

6. ADJOURNMENT

A. Future Board Topics / Activities

Board members added the following topic for discussion at a future Board meeting:

- Conejo Valley Adult Education program

B. Adjournment

President Gill adjourned the Open Session at 8:26 p.m. The next regularly scheduled Board meeting will be Wednesday, November 1, 2023, 5:00 p.m. Closed Session; 6:00 p.m. Open Session, at Conejo Valley High School in the CVUSD Board Room, 1402 E. Janss Road, Thousand Oaks.

November 1, 2023

Date



Board Clerk

November 1, 2023

Date



Superintendent

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<https://www.conejousd.org/domain/122>